



Rizzetta & Company

# Madreia Community Development District

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**Board of Supervisors' Meeting  
February 24, 2021**

**District Office:  
2806 N. Fifth Street  
Unit 403  
St. Augustine, FL 32084**

[www.madeiracdd.org](http://www.madeiracdd.org)

**MADERIA  
COMMUNITY DEVELOPMENT DISTRICT**

Rizzetta & Company, Inc., 2806 North Fifth Street, St. Augustine, FL 32084

<b>Board of Supervisors</b>	Bill Lanius Doug Maier John Moore Thomas Barton Orville Dothage III	Chairman Vice Chairman Assistant Secretary Board Member Board Member
<b>District Manager</b>	Lesley Gallagher	Rizzetta & Company, Inc.
<b>District Counsel</b>	Wes Haber Jonathan Johnson	Hopping Green & Sams, P.A. Hopping Green & Sams, P.A.
<b>Interim Engineer</b>	Chris Buttermore	Matthews Design Group

**All cellular phones must be placed on mute while in the meeting room.**

The first section of the meeting is called Audience Comments, which is the portion of the agenda where individuals may make comments on Agenda Items. The final section of the meeting will provide an additional opportunity for Audience Comments on other matters of concern that were not addressed during the meeting. Individuals are limited to a total of three (3) minutes to make comments during these times.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (904) 436-6270. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

MADEIRA COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE • 2806 N. FIFTH STREET • UNIT 403 • ST AUGUSTINE, FL 32084 • 904-436-6270

[www.madeiracdd.org](http://www.madeiracdd.org)

February 10, 2021

**Board of Supervisors  
Madeira Community  
Development District**

**AGENDA**

Dear Board Members:

The **regular** meeting of the Board of Supervisors of Madeira Community Development District will be held on **Wednesday, February 24, 2021 at 2:00 p.m.** at the Holiday Inn Express & Suites, 2300 State Road 16, St. Augustine, Florida 32084. Following is the agenda for the meeting.

- 1. CALL TO ORDER/ROLL CALL**
- 2. PUBLIC COMMENTS ON AGENDA ITEMS**
- 3. BUSINESS ADMINISTRATION**
  - A. Administration of Oath of Office.....Tab 1
  - B. Consideration of Resolution 2021-01, Canvassing and Certifying the Landowners Elections.....Tab 2
  - C. Consideration of Resolution 2021-02, ReDesignating Officers.....Tab 3
  - D. Consideration of Minutes of the Board of Supervisors’ Regular Meeting held October 28, 2020.....Tab 4
  - E. Consideration of Minutes of the Landowner Election held November 9, 2020.....Tab 5
  - F. Ratification of the Operation and Maintenance Expenditures for October 2020, November 2020, December 2020.....Tab 6
- 4. STAFF REPORTS**
  - A. District Counsel
  - B. District Engineer
  - C. Landscape Maintenance
    - 1.) Yellowstone Landscape Report, February 2021.....Tab 7
  - D. District Manager
    - 1.) Charles Aquatics Pond Report, January 28, 2021.....Tab 8
- 5. BUSINESS ITEMS**
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to contact me at (904) 436-6270.

**CALL TO ORDER / ROLL CALL**

# **PUBLIC COMMENTS**

# **BUSINESS ADMINISTRATION**

# **Tab 1**

**MADEIRA  
COMMUNITY DEVELOPMENT DISTRICT  
BOARD OF SUPERVISORS  
OATH OF OFFICE**

I, \_\_\_\_\_, A CITIZEN OF THE STATE OF FLORIDA AND OF THE UNITED STATES OF AMERICA, AND BEING EMPLOYED BY OR AN OFFICER OF MADEIRA COMMUNITY DEVELOPMENT DISTRICT AND A RECIPIENT OF PUBLIC FUNDS AS SUCH EMPLOYEE OR OFFICER, DO HEREBY SOLEMNLY SWEAR OR AFFIRM THAT I WILL SUPPORT THE CONSTITUTION OF THE UNITED STATES AND OF THE STATE OF FLORIDA.

\_\_\_\_\_  
Board Supervisor

ACKNOWLEDGMENT OF OATH BEING TAKEN

STATE OF FLORIDA  
COUNTY OF ST. JOHNS

The foregoing oath was administered before me by means of  physical presence or  online notarization this \_\_\_\_ day of \_\_\_\_\_, 20\_\_, by \_\_\_\_\_, who personally appeared before me, and is personally known to me or has produced \_\_\_\_\_ as identification, and is the person described in and who took the aforementioned oath as a Member of the Board of Supervisors of the Madeira Community Development District and acknowledged to and before me that he/she took said oath for the purposes therein expressed.

(NOTARY SEAL)

\_\_\_\_\_  
Notary Public, State of Florida

Print Name: \_\_\_\_\_

Commission No.: \_\_\_\_\_ Expires: \_\_\_\_\_

## **Tab 2**

**RESOLUTION 2021-01**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF MADEIRA COMMUNITY DEVELOPMENT DISTRICT CANVASSING AND CERTIFYING THE RESULTS OF THE LANDOWNERS ELECTION OF SUPERVISORS HELD PURSUANT TO SECTION 190.006(2), FLORIDA STATUTES, AND PROVIDING FOR AN EFFECTIVE DATE**

WHEREAS, Madeira Community Development District (hereinafter the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within the St. Johns County, Florida; and

WHEREAS, pursuant to Section 190.006(2), Florida Statutes, a landowners meeting is required to be held within 90 days of the District’s creation and every two years following the creation of the Madeira Community Development District for the purpose of electing supervisors of the District; and

WHEREAS, such landowners meeting was held on November 9, 2020, the Minutes of which are attached hereto as Exhibit A, and at which the below recited persons were duly elected by virtue of the votes cast in their respective favor; and

WHEREAS, the Board of Supervisors of the District, by means of this Resolution, desire to canvas the votes and declare and certify the results of said election.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF MADEIRA COMMUNITY DEVELOPMENT DISTRICT:**

**Section 1.** The following persons are found, certified, and declared to have been duly elected as Supervisors of and for the District, having been elected by the votes cast in their favor as shown:

William Lanius    475

**Section 2.** In accordance with Section 190.006(2), Florida Statutes, and by virtue of the number of votes cast for the respective Supervisors, the above-named persons are declared to have been elected for the following terms of office:

William Lanius

4 Year Term

**Section 3.** This resolution shall become effective immediately upon its adoption.

**PASSED AND ADOPTED THIS 24<sup>th</sup> DAY OF February 2021.**

**MADEIRA COMMUNITY  
DEVELOPMENT DISTRICT**

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**CHAIRMAN / VICE CHAIRMAN**

**ATTEST:**

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**SECRETARY / ASSISTANT SECRETARY**

## **Tab 3**

**RESOLUTION 2021-02**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF MADEIRA COMMUNITY DEVELOPMENT DISTRICT REDESIGNATING THE OFFICERS OF THE DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE**

WHEREAS, Madeira Community Development District (hereinafter the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within St. Johns County, Florida; and

WHEREAS, the Board of Supervisors of the District desires to designate the Officers of the District.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF MADEIRA COMMUNITY DEVELOPMENT DISTRICT:**

**Section 1.** \_\_\_\_\_ is appointed Chairman.

**Section 2.** \_\_\_\_\_ is appointed Vice Chairman.

**Section 3.** \_\_\_\_\_ is appointed Assistant Secretary.  
\_\_\_\_\_ is appointed Assistant Secretary.

**Section 4.** This Resolution shall become effective immediately upon its adoption.

**PASSED AND ADOPTED THIS 24<sup>th</sup> DAY OF February 2021.**

**MADEIRA COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
**CHAIRMAN/VICE CHAIRMAN**

**ATTEST:**

\_\_\_\_\_  
**SECRETARY/ASST. SECRETARY**

# Tab 4

**MINUTES OF MEETING**

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**MADEIRA  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of Madeira Community Development District was held on **Wednesday, October 28, 2020 at 2:00 p.m.** held via teleconference or video conference, pursuant to Executive Orders 20-52, 20-69, 20-123, 20-150, 20-179, 20-193 and 20-246, issued by Governor DeSantis, respectively, and pursuant to Section 120.54(5)(b)2., Florida Statute. The following was the agenda for the meeting:

Present and constituting a quorum:

William Lanius	<b>Board Supervisor, Chairman</b>
Doug Maier	<b>Board Supervisor, Vice Chairman</b>
John Moore	<b>Board Supervisor, Assistant Secretary</b>
Chris Shee	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Lesley Gallagher	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Wes Haber	<b>District Counsel, Hopping Green &amp; Sams, P.A.</b>
Chris Buttermore	<b>District Engineer, Matthews Design Group</b>
Scott Barnes	<b>Account Manager, Yellowstone Landscape</b>

Public members were present.

**FIRST ORDER OF BUSINESS**

**Call to Order**

Ms. Gallagher called the meeting to order at 2:00 p.m. and read roll call.

**SECOND ORDER OF BUSINESS**

**Public Comments**

Thomas Barton noted that a request had been made for the gate to be closed twenty-four (24) hours a day and seven (7) days a week as also requested by Mr. and Mrs. Stone in the email found under tab 1 of the agenda.

Kimberly Grane had questions about September O&M expenditures, insurance and property and flood zones, the landowner election and also comments on the CDD website and minutes of meeting.

50 **THIRD ORDER OF BUSINESS**

**Consideration of the Minutes of the  
Board of Supervisors' Special Meeting  
held August 26, 2020**

51  
52  
53  
On a motion by Mr. Lanius, seconded by Mr. Moore, with all in favor, the Board approved the minutes, as amended to correct line fifty-eight (58) to indicate Ms. Hall's resignation verses Ms. Halls, for Madeira Community Development District.

54  
55 **FOURTH ORDER OF BUSINESS**

**Ratification of Operation and  
Maintenance Expenditures for  
August 2020**

56  
57  
58  
On a motion by Mr. Lanius, seconded by Mr. Moore, with all in favor, the Board ratified the Operation and Maintenance Expenditures for August 2020 in the amount of \$22,438.53 for Madeira Community Development District.

59  
60 **FIFTH ORDER OF BUSINESS**

**Staff Reports**

- 61  
62 A. District Counsel  
63 Mr. Haber noted that the Governor's current executive order allowing the  
64 Board to meeting virtually is set to expire on October 31, 2020.  
65  
66 B. District Engineer  
67 No Report.  
68  
69 C. Landscape Maintenance  
70 1.) Yellowstone Landscape Report, October 2020  
71 Mr. Barns reviewed his report found under tab 4 of the agenda. He noted  
72 that the annuals are scheduled to be installed tomorrow.  
73  
74 D. District Manager  
75 1.) Acceptance of First Addendum to District Agreement for Professional  
76 District Services  
77 2.) Charles Aquatic Pond Report, September 17, 2020  
78

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On a motion by Mr. Maier, seconded by Mr. Lanius, with all in favor, the Board accepted the First Addendum to the Contract for Professional District Services and Fees which were included in the Budget that was adopted for Fiscal Year 2020-2021 for Madeira Community Development District.

88 **SIXTH ORDER OF BUSINESS**

**Ratification of Approval of District  
Insurance Renewal Policy, Fiscal Year  
2020-2021**

89  
90  
91  
On a motion by Mr. Lanius, seconded by Mr. Moore, with all in favor, the Board ratified the approval of the District's Insurance Policy Renewal for Fiscal Year 2020-2021 for Madeira Community Development District.

92  
93 **SEVENTH ORDER OF BUSINESS**

**Consideration of CDD's Joinder in  
Declaration of Covenants,  
Restrictions and Easements for  
Madeira at St. Augustine Commercial  
Parcels**

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99 Mr. Haber reviewed that the Declaration of Covenants, Restrictions and  
100 Easements for Madeira at St. Augustine Commercial Parcels in large part does  
101 not impact the CDD. Impacts to the CDD will include easements for drainage and  
102 maintenance as well as storm water improvements. The CDD is included in this  
103 document consenting and evidencing the Boards intent and obligation.  
104

On a motion by Mr. Maier, seconded by Mr. Moore, with all in favor, the Board approved the CDD Joinder in the Declaration of Covenants, Restrictions and Easements for Madeira at St. Augustine Commercial Parcels and authorized Chairman to execute on behalf of the CDD when the time is appropriate for Madeira Community Development District.

105  
106 **EIGHTH ORDER OF BUSINESS**

**Supervisor Requests**

107  
108 Mr. Maier addressed the request to close the gates twenty-four seven and noted that he  
109 has requested additional patrols by the Sheriff's office. He asked Mr. Shee for his opinion  
110 as well as he is actively building and Mr. Shee noted he would not recommend it due to  
111 the increase risk of damage to the gate and subsequent repairs.  
112

113 **NINTH ORDER OF BUSINESS**

**Adjournment**

114  
On a motion by Mr. Maier, seconded by Mr. Shee, with all in favor, the Board adjourned the meeting at 2:30 p.m. for Madeira Community Development District.

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Secretary/Assistant Secretary

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Chairman/Vice Chairman

DRAFT

## **Tab 5**

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

MADEIRA  
COMMUNITY DEVELOPMENT DISTRICT

The Landowner Election meeting of the Board of Supervisors of Madeira Community Development District was held on **Wednesday, November 9, 2020 at 11:00 a.m.** at the office of Rizzetta & Company, Inc., 2806 North Fifth Street, Suite 403, St. Augustine, Florida 32084.

**FIRST ORDER OF BUSINESS**

**Call to Order**

Present:

William Lanius  
Lesley Gallagher

**Designated Proxy Holder  
District Manager, Rizzetta & Co.,  
Inc.**

Wes Haber

**District Counsel, Hopping Green  
and Sams, PA (via speakerphone)**

**Also present:**

Audience.

Ms. Gallagher called the meeting to order at 11:00 a.m. noting the purpose of the meeting is to hold the Landowner Elections.

**SECOND ORDER OF BUSINESS**

**Election of Chairman for Purpose  
of Conducting Landowners'  
Election**

Ms. Gallagher was designated as Chairman to continue running the meeting.

**THIRD ORDER OF BUSINESS**

**Determination of Number of Voting  
Units Represented**

Ms. Gallagher confirmed two proxies received from the following, Ponce Associations, LLC representing four hundred and twelve (412) votes naming William R. Lanius as proxy holder and Ponce Investments, LLC representing forty-five (45) votes naming William R. Lanius as proxy holder.

Mr. Barton Stone joined the meeting noting he was not in attendance to participate, but to observe only.

50  
51 **FOURTH ORDER OF BUSINESS** **Nominations for Positions of**  
52 **Supervisors**  
53

54 Ms. Gallagher asked for a call for nominations. Mr. Lanius nominated himself.  
55

56 **FIFTH ORDER OF BUSINESS** **Casting of Ballots**  
57

58 Ms. Gallagher stated she received two ballots for the candidate William Lanius.  
59

60 **SIXTH ORDER OF BUSINESS** **Final Tabulation of Ballots/**  
61 **Announcement of Candidates**  
62

63 Ms. Gallagher stated the votes were cast as follows: William Lanus receiving 475 votes total.  
64

65 Mr. William R. Lanius will receive a four (4) year term.  
66

67 **SEVENTH ORDER OF BUSINESS** **Landowner Questions and**  
68 **Comments**

69 There were no questions or comments  
70

71 **EIGHTH ORDER OF BUSINESS** **Adjournment**  
72

73 Ms. Gallagher stated that there was no other business scheduled to come before the Landowners, so  
74 the meeting was adjourned at 11:06 a.m.  
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\_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chairman/Vice Chairman

DRAFT

# Tab 6

# MADEIRA COMMUNITY DEVELOPMENT DISTRICT

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DISTRICT OFFICE · 2806 N. FIFTH STREET · UNIT 403 · ST. AUGUSTINE, FLORIDA 32084

## Operation and Maintenance Expenditures October 2020 Presented For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from October 1, 2020 through October 31, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$27,327.32**

Approval of Expenditures:

\_\_\_\_\_

\_\_\_\_\_ Chairperson

\_\_\_\_\_ Vice Chairperson

\_\_\_\_\_ Assistant Secretary

# Madeira Community Development District

Paid Operation & Maintenance Expenditures

October 1, 2020 Through October 31, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Charles Aquatics, Inc.	001746	39858	Monthly Aquatic Management- 6 ponds 10/20	\$ 435.00
City of St. Augustine	001747	37545-00 09/20	21 Portada Dr Irrigation 09/20	\$ 3,291.83
City of St. Augustine	001747	37572-00 09/20	12 Pescado Dr Irrigation 09/20	\$ 1.75
Comcast	001751	8495 74 310 1318970 10/20	Acct# 8495 74 310 1318970 10/20	\$ 109.55
Envera	001744	00021275	Gate Reader Repair 09/20	\$ 175.00
Envera	001748	695252	Main Entrance Monitoring 11/01/20 - 11/30/20	\$ 1,766.00
Florida Power & Light Company	001740	17027-26132 09/20	71 Tesoro Terrace 09/20	\$ 35.42
Florida Power & Light Company	001749	FPL Summary 09/20	FPL Summary 09/20	\$ 1,162.52
Hopping Green & Sams	001752	117754	General Legal Services 08/20	\$ 2,681.00
Innersync Studio, Ltd dba. Campus Suite	001739	18860	Website Service ADA Compliance FY20/21	\$ 1,537.50
Rizzetta & Company, Inc.	001745	INV0000053352	District Management Fees 10/20	\$ 4,187.25
Rizzetta & Company, Inc.	001745	INV0000053608	Assessment Roll Preparation FY 20/21	\$ 5,408.00
Rizzetta Technology Services, LLC	001750	INV0000006403	Website Hosting Services 10/20	\$ 100.00

# Madeira Community Development District

Paid Operation & Maintenance Expenditures

October 1, 2020 Through October 31, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Smith Electrical Inc.	001741	15840	Light Fixture Repair 09/20	\$ 142.50
The Gate Store, Inc.	001742	15777	Preventative Maintenance 09/20	\$ 240.00
The Gate Store, Inc.	001753	15786	Gate Repair 10/20	\$ 3,210.00
The Gate Store, Inc.	001753	15973	Gate Repair 10/20	\$ 140.00
Yellowstone Landscape	001743	STAUG 152777	Palm Tree Pruning 10/20	\$ 504.00
Yellowstone Landscape	001743	STAUG 152778	Mulch Installation 10/20	<u>\$ 2,200.00</u>
Report Total				<u>\$ 27,327.32</u>

# MADEIRA COMMUNITY DEVELOPMENT DISTRICT

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DISTRICT OFFICE · 2806 N. FIFTH STREET · UNIT 403 · ST. AUGUSTINE, FLORIDA 32084

## Operation and Maintenance Expenditures November 2020 Presented For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from November 1, 2020 through November 30, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$20,248.20**

Approval of Expenditures:

\_\_\_\_\_

\_\_\_\_\_ Chairperson

\_\_\_\_\_ Vice Chairperson

\_\_\_\_\_ Assistant Secretary

# Madeira Community Development District

## Paid Operation & Maintenance Expenditures

November 1, 2020 Through November 30, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Charles Aquatics, Inc.	001761	40103	Monthly Aquatic Management- 6 ponds 11/20	\$ 435.00
City of St. Augustine	001764	37545-00 10/20	21 Portada Dr Irrigation 10/20	\$ 4,268.84
City of St. Augustine	001764	37572-00 10/20	12 Pescado Dr Irrigation 10/20	\$ 1.75
Department of Economic Opportunity	001762	83220	Special District Fee FY 20/21	\$ 175.00
Envera	001759	696163	Main Entrance Monitoring 12/01/20 - 12/31/20	\$ 1,794.00
Florida Power & Light Company	001754	17027-26132 10/20	71 Tesoro Terrace 10/20	\$ 11.57
Florida Power & Light Company	001765	FPL Summary 10/20	FPL Summary 10/20	\$ 1,252.26
Rizzetta & Company, Inc.	001755	INV0000054221	District Management Fees 11/20	\$ 4,187.25
Rizzetta Technology Services, LLC	001756	INV0000006508	Website Hosting Services 11/20	\$ 100.00
Smith Electrical Inc.	001757	16002	Light Fixture Repair 10/20	\$ 449.91
Yellowstone Landscape	001758	STAUG 157649	Monthly Landscape Maintenance 10/20	\$ 3,579.67
Yellowstone Landscape	001763	STAUG 159442	Monthly Landscape Maintenance 11/20	\$ 3,579.67
Yellowstone Landscape	001760	STAUG 163283	Fall Annual Installation 11/20	\$ 413.28
Report Total				<u>\$ 20,248.20</u>

# MADEIRA COMMUNITY DEVELOPMENT DISTRICT

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DISTRICT OFFICE · 2806 N. FIFTH STREET · UNIT 403 · ST. AUGUSTINE, FLORIDA 32084

## Operation and Maintenance Expenditures December 2020 Presented For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from December 1, 2020 through December 31, 2020. This does not include expenditures previously approved by the Board.

The total items being presented: **\$20,706.35**

Approval of Expenditures:

\_\_\_\_\_

\_\_\_\_\_ Chairperson

\_\_\_\_\_ Vice Chairperson

\_\_\_\_\_ Assistant Secretary

# Madeira Community Development District

## Paid Operation & Maintenance Expenditures

December 1, 2020 Through December 31, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Charles Aquatics, Inc.	001776	40331	Monthly Aquatic Management- 6 ponds 12/20	\$ 435.00
City of St. Augustine	001778	37545-00 11/20	21 Portada Dr Irrigation 11/20	\$ 341.03
City of St. Augustine	001778	37572-00 11/20	12 Pescado Dr Irrigation 11/20	\$ 1.75
Comcast	001766	8495 74 310 1318970 11/20	Acct# 8495 74 310 1318970 11/20	\$ 109.55
Comcast	001782	8495 74 310 1318970 12/20	Acct# 8495 74 310 1318970 12/20	\$ 109.55
Envera	001773	697088	Main Entrance Monitoring 01/01/21 - 01/31/21	\$ 1,814.00
Envera	001779	697819	Additional Resident Count 12/01/20-01/31/21	\$ 48.00
First Coast CMS, LLC	001774	5453	Pressure Washing Entry Sign 11/20	\$ 135.00
First Coast CMS, LLC	001774	5473	Holiday Decor for Gate House 11/20	\$ 516.99
Florida Power & Light Company	001767	17027-26132 11/20	71 Tesoro Terrace 11/20	\$ 12.33
Florida Power & Light Company	001783	17027-26132 12/20	71 Tesoro Terrace 12/20	\$ 19.01
Florida Power & Light Company	001780	FPL Summary 11/20	FPL Summary 11/20	\$ 1,306.37

# Madeira Community Development District

## Paid Operation & Maintenance Expenditures

December 1, 2020 Through December 31, 2020

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Hopping Green & Sams	001768	118419	General Legal Services 09/20	\$ 1,938.33
Hopping Green & Sams	001781	118997	General Legal Services 10/20	\$ 1,353.50
Jax Utilities Management, Inc.	001769	201119	Street Signs 11/20	\$ 3,900.00
Rizzetta & Company, Inc.	001771	INV0000054697	District Management Fees 12/20	\$ 4,187.25
Rizzetta Technology Services, LLC	001772	INV0000006610	Website Hosting Services 12/20	\$ 100.00
The Gate Store, Inc.	001775	16186	Gate Repair 11/20	\$ 200.00
The Gate Store, Inc.	001775	16242	Preventative Maintenance 11/20	\$ 240.00
The St. Augustine Record Dept 1261	001770	I03313392 10/14/20	Acct #18515 Legal Advertising 10/14/20	\$ 359.02
Yellowstone Landscape	001777	STAUG 171040	Monthly Landscape Maintenance 12/20	\$ <u>3,579.67</u>
Report Total				\$ <u><u>20,706.35</u></u>

# **STAFF REPORTS**

# District Counsel

# District Engineer

# Landscape Report

# **Tab 7**



## **Madeira Community Landscape Report – February 2021**

**General Maintenance** – We have experienced a true Winter and will be looking forward to Spring! We have started routine maintenance on the Phase II parcels including the community park located on Tesoro Terrace. Our team continues to focus on hard pruning of plant material throughout in order to prepare for the Spring flush. This will continue through the month of March along with a couple mowing frequencies to remove any Winter damage from turf and to promote new growth.

**Fert/Chem** – Our fert/chem team has applied a turf cocktail of post/pre-emergent herbicide along with a small nutrient package to control the existing weed pressure along with staying ahead of the Spring weed seeds that will start to germinate in the next month or so. All trees and shrubs will also be getting a good feeding within the month of March.

**Special Projects** – Winter Annuals were installed along with some bed modifications in order to make main entrance bed at center island more substantial.

Thanks,

**Scott Barnes | Senior Account Manager**

*Best Management Practices Certified*

*Certified Pest Control Operator – Lawn & Ornamental*

Yellowstone Landscape

3235 North State Street, PO Box 849, Bunnell, FL 32110

Ph: 386.437.6211 ext. 138 | Cell: 904.669.6019 | [www.yellowstonelandscape.com](http://www.yellowstonelandscape.com)

# District Manager

# Tab 8



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6869 Phillips Pkwy. Dr. South Jacksonville Fl. 32256

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Fax: 904-807-9158

Phone: 904-997-0044

## Service Report

**Date:** January 28, 2021

**Biologist:** Clayton Wilford

**Client:** Madeira

**Waterways:** Six storm water ponds

**Pond 1:** Raked some of the dead pennywort from the water. Picked up trash blown in from the road.



**Pond 2:** Previous treatment was highly effective, no new growth noted.



**Pond 3:** No invasive species noted. Picked up minor trash from the bank.



**Pond 4:** Pulled up some minor pennywort from the bank. No other invasive species noted.



**Pond 5:** No new growth noted. Water level and clarity are very good.



**Pond 6:** No invasive species or trash noted.



**Pond 7:** No invasive species noted. Picked up trash from the water line.  
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**Pond 8:** No invasive species noted. Picked up trash from the water line.



**Pond 9:** Noted some cattails. Due to the high wind I did not spray them. I will treat them next visit. Picked up trash from the shoreline.



**Pond 10:** No invasive species or trash noted.



**Pond 11:** No invasive species or trash noted.



**Pond 12:** Noted cattails in this pond as well. I will also treat these on my next visit. Picked up minor trash from the shoreline.



# **BUSINESS ITEMS**

# Supervisor Requests

# ADJOURNMENT